



What is RTIS?

RTIS stands for Residential Treatment Information System. ODJFS, in partnership with OhioMHAS and our public and private agencies, is committed to designing, developing, and implementing a comprehensive case management system that will assist residential treatment staff in meeting and managing their compliance with the Discharge Planning and Aftercare Support Qualified Residential Treatment Program (QRTP) requirements. RTIS is a sub-system of Ohio SACWIS Comprehensive Child Welfare Information System (CCWIS).

What are the benefits of RTIS?

- RTIS was designed to have one system for agencies to record the QRTP Requirements for discharge planning activities and aftercare support provided to youth and families.
- RTIS ensures that information from the youth's prior residential QRTP placements is available to the next placement, which prevents youth from repeating their stories and ensures continuity of care.
- RTIS and SACWIS share a database to ensure the data for children in custody of a Title IV-E Agency is always in sync. This means RTIS will have more comprehensive medical, demographic, and educational information for children who are placed and in the custody of a Title IV-E Agency.
- RTIS will ensure there is consistent documentation for youth who are placed into a residential setting.
- Agencies will be aware of the previous discharge planning efforts conducted with a youth to assist the team in development of current plans.

- Provides an accurate account of all youth placed in an ODJFS certified residential setting in Ohio by either a Title IV-E Agency or the youth's parent(s)/guardian(s) at any point in time.
- Ensures residential agencies have access to placement information for youth still in custody for 6 months after discharge from a QRTP.
- Affords an opportunity in the future to reduce redundancies and need to email/fax progress notes and discharge plans between residential agencies and Title IV-E Agencies.
- The discharge plan and aftercare information meet OAC requirements which means agencies will not have to use any other system to capture this data.
- For the small number of Residential Agencies that are certified by ODJFS and OhioMHAS, RTIS functionality meets QRTP requirements for discharge and aftercare both state departments so documentation is the same.
- Discharge Plans will be viewable by Title IV-E Agencies to eliminate the need to be sent separately

Who can have access?

- Staff from an Ohio child-serving residential agency certified by ODJFS or OhioMHAS who are involved in a youth's discharge planning and/or aftercare activities.

Who needs access within your agency?

- ODJFS Agencies:
 - Staff within each facility who will be responsible for documenting discharge planning discussions/activities, and aftercare supports provided to the youth and family
 - We recommend at least two staff within each facility have access
- OhioMHAS Agencies:
 - Staff within each agency who will be responsible for documenting discharge planning discussions/activities, and aftercare supports provided to the youth and family for youth in Title IV-E agency custody
 - We recommend at least two staff within each facility have access

What information is required to be entered into RTIS?

- ODJFS certified residential agencies must ensure all youth placed within their setting, regardless of custody status, are listed. If the youth is in the custody of a Title IV-E Agency, the Title IV-E Agency will record the placement in Ohio SACWIS and then it will display in RTIS.
- OhioMHAS certified residential agencies must ensure all youth placed within their setting that are in a Title IV-E agency's custody are documented.
- Residential Agencies must document discharge planning activities, including the required monthly meetings to discuss the youth's discharge plan.
- Residential Agencies must document Aftercare Support Activities provided for a minimum 6-months post-discharge and any after-care services the youth and/or family is referred to and/or receives.